

# Canterbury Common Residents' Association

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## Board of Directors Meeting

July 11, 2022

**Directors:** Lou Rocha, Tom Phipps, Carole Johnson, John Nesbitt, Murray Smith, Dorothy Bull, Jim Worsley, Lauren Maher, Jim Cushnie

**Regrets:** George Clapham

**Guest:** Gord Simmons

**Recording Secretary:** Carole Johnson

**Call to order:** A quorum of directors being present, the meeting was declared duly constituted by the President and began at 1:00 p.m.

### Motion to approve agenda

*Moved for approval by Jim Cushnie and seconded by Tom Phipps.*

**Carried.**

### Canterbury Transition Committee

Gord Simmons presented an update on the current work of the Canterbury Transition Committee. His report covered the following topics: the berm along Simcoe Street; the pinch point; tree replacement; potential danger of overflow of the settlement pond; site plan for CCRA held property; the transfer of the Phase 2 property.

Board members asked for clarification on the items presented and thanked Gord and the CTC for their continuing efforts on behalf of the residents.

*Moved for receipt by John Nesbitt and seconded by Tom Phipps*

**Carried**

The Canterbury Transition Committee requested their mandate be renewed for another year. The original mandate was approved in 2017 and has been renewed annually by the Board of Directors.

*Moved for approval by Tom Phipps and seconded by John Nesbitt.*

**Carried**

## **Ontario Not-for-Profit Corporations Act**

Gord Simmons presented the report on the ongoing project of updating CCRA's by-laws to conform to the new Ontario Not-for-Profit Corporations Act. This project is moving along well ahead of schedule and the committee plans on presenting a draft to the Board for review by late fall 2022. This would allow a final draft to be presented to residents for approval at the next Annual General Meeting in June 2023.

*Moved for receipt by Carole Johnson and seconded by Jim Cushnie*

***Carried***

Gord Simmons left the meeting.

## **Approval of the minutes of the June 20, 2022 Meeting**

The minutes of the meeting on June 20, 2022, were approved as distributed.

*Moved for approval by John Nesbitt and seconded by Jim Cushnie*

***Carried***

## **Committee Reports to the Board**

Lou Rocha has requested that all committee reports be sent to board members 3 days prior to the board meetings to allow all members time to review the reports prior to the meetings. He asked the directors to send their questions to the respective liaison director in order to gather any necessary information prior to the Board meeting.

## **Committee Reports and Requests for Approval**

### **Social/House and Property**

The Social Committee report was received in full. There were no questions about the report. The House and Property committee report was not available.

A request was made by Social and House and Property to purchase three replacement picnic tables made of composite material. The purchase was approved by the Board. The Treasurer will confirm the fund from to the expense will be charged.

*Moved for approval by Lauren Maher and seconded by Tom Phipps*

***Carried***

### **House and Property**

1. Funding was requested to remove 10 dead ash trees that could pose a hazard to residents. As this was not in this year's budget, Finance will determine the funding source. H&P will consult Leaf.ca for possible subsidies available for removal and replacement of these ash trees.

*Moved for approval by Jim Cushnie and seconded by John Nesbitt. Carried*

2. H&P requested approval to extend the current TYSYD contract for a third year under the same arrangements as the existing contract. The new contract will be adjusted as required.

*Moved by for approval Jim Cushnie and seconded by Murray Smith. **Carried***

3. The homeowners of 15 Commons have planned to remove a dying ash tree from their property and requested that a new mature tree be planted at their expense opposite their yard on CCRA property with the approval of nearby residents. The new tree planted on CCRA property will be under CCRA care and management as necessary in the future and if removal is necessary, the decision is CCRA's alone and the cost is to be borne by the present homeowner.

*Moved for approval by Jim Cushnie and seconded by Tom Phipps. **Carried***

4. Adult Lifestyle Community signage

House and Property was previously requested to acquire quotes to install "Adult Life Style" lettering on the two monuments at the entrance to Canterbury Common. Several quotes have been received ranging up to seven thousand dollars. H&P has recommended not to go ahead with this project. The previous Board motion will be rescinded.

5. H&P has recommended fixed dates for the opening and closing of the pool in order to schedule maintenance with contractors. It was recommended that spring opening take place on the Friday before the May long weekend and the closing date be the third Sunday of September. The recommendation was approved by the Board.

*Moved for approval by Jim Worsley and seconded by Lauren Maher **Carried***

6. The Board was asked to endorse a study to determine storage requirements. Each committee will need to assess their individual storage needs. The Board approved the request to conduct the study and agreed to determine the process.

*Moved for approval by John Nesbitt and seconded by Lou Rocha. **Carried***

## **Administration**

The Board reviewed a proposed change to the schedule for the swimming pool that was deferred from the Board meeting on June 14, 2022 to be taken up by the new Board. After discussing the current and proposed schedules, the Board approved the new schedule.

*Moved for approval by Murray Smith and seconded by Dorothy Bull **Carried***

## **Governance**

- 14 projects are in progress. Recent contacts include realtor calls, parking authorizations and general inquiries.
- Committee members and consultants were reported for Board approval.

## **Finance**

- The report indicated quarterly financials to be presented at the next Board meeting.
- Assessment collection is progressing well with two-thirds already collected.
- Plans are underway to renew the Lease Settlement GIC for one year.

## **Communications**

- The Chronicle was delivered to residents on July 6. The submission deadline for the Fall issue is August 22.
- Volunteers are needed for all committee positions.
- The community brochure is being updated with Board approval scheduled for August.
- Website use has increased by ten per cent. Member records are now available on the website and changes can be submitted.

## **Municipal Affairs**

- Nil Report

## **President's Report**

The President submitted a information report which included the following items: visits to standing committees; land use projects; swimming pool schedule and maintenance; corporate records; proposals for a nominating committee, strategic planning and a feedback forum.

## **Land Use Update – Lakeside Meadows Pilot Project**

Dorothy Bull presented a slide show of options for planting flowers in the old golf course bunkers. The plan is to use native plants, rocks, driftwood and old tree stumps to create natural, pleasing, low cost and low maintenance gardens. Prior approval has been given to get proposals from local companies.

Dorothy has received approval from Kawartha Conservation that the CCRA project qualifies for a grant under the Scugog Water Fund. The Board approved a motion was to apply for all applicable grants.

*Moved for approval by Jim Cushnie and seconded by Tom Phipps.*

***Carried***

## **Strategic Planning**

Lou Rocha requested volunteers to create a steering committee for Strategic Planning. Tom Phipps and John Nesbitt volunteered. The committee will meet prior to the next Board meeting on August 8, 2022.

**Draft Agenda for August 8<sup>th</sup>, 2022**

- Admission of New Members
- Confirmation of Committee Members
- Director's Orientation
- Office Services Discussion
- Nominations Committee
- Residents Feedback Forum

**Adjournment**


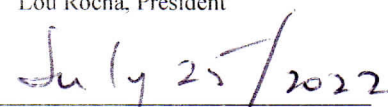
- The meeting was adjourned at 3:15 p.m.


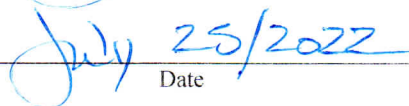
*Moved by Tom Phipps and seconded by Jim Cushnie.*

**Carried**

**Next Meeting**

Monday August 8<sup>th</sup> at 1:00 p.m. in the North Hall at The Centre.

  
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Lou Rocha, President  
  
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Date

  
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Carole Johnson, Secretary  
  
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Date