



# Canterbury Common Residents' Association

127 Waterbury Crescent • Port Perry • Ontario • L9L 1S2 • 905-985-5258

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## Board of Directors Special Meeting July 5, 2023

**Directors:** Lou Rocha, Lauren Maher, Carole Johnson, Jim Cushnie, Malcom Ward, John Nesbitt, Dorothy Bull, Phil Egginton, Suzanne Brolley, Susan Allward

**Recording Secretary:** Carole Johnson

**Call to order:** A quorum of directors being present, the meeting was declared duly constituted by the President and began at 7:00 p.m.

### 1. Bell Fibe Internet Service – 3 year contract

After receiving quotes from both Rogers and Bell for Internet service, the board agreed that Bell offered the best and most economical service at a cost of \$122.15 per month, approximately \$2,000 per year to be funded from the Operating Budget. Motion to approve Bell service.

*Moved by Suzanne Brolley and seconded by Malcolm Ward*

*Carried.*

### 2. Additional chairs for the Centre

As our numbers grow, we require more chairs to accommodate members at our events. Suzanne Brolley on behalf of the Admin committee requests the purchase of an additional 50 chairs at a cost of \$3,000 to be funded from the Capital Budget. Motion to approve the purchase of additional chairs.

*Moved by Suzanne Brolley and seconded by Susan Allward*

*Carried.*

### 3. Pool Gate Locks

After review by H&P, the \$7,000 Fob option has been rejected due to functional limitations of the system. A mechanical lock system and new spring hinge system at each gate is deemed our best option to conform to regional requirements for pool gates. This will be funded from the Capital Budget. This replacement was already approved at the June 19 board meeting.

### 4. New Office Lock

The Administration committee has decided to replace the office door lock with a coded lock instead of the fob system previously discussed as it is a simpler and more economical system.

### 5. Clerical Services (Records Management)

Record keeping has been moved from the ONCA to the Administration committee. The allocated budget has been divided, \$3140 to Admin and \$800 to Governance.

**6. CCRA 25<sup>th</sup> Anniversary**

Tickets for the auction will be \$5 per person. All printing material will be done in house.

An additional \$1,000 will be needed for the printing of the 25<sup>th</sup> anniversary Chronicle. Advertising fees will be increased to cover the extra cost of the colour special edition. The advertising fees will be increased ongoing as they haven't changed in years and no longer cover the cost of printing.

**7. Other matters**

Finance – Property taxes of \$3,000 are under review with the Municipality as they were to be deleted and part of the charges are for property we don't own.

H&P – The HVAC system in the North Hall is dripping and requires servicing. Quotes for the job have been requested and H&P will be contacting Geranium as their installation of the system gave no access to the AC systems.

**Next Meeting**

- July 17, 2023 – 1:00 Regular Board Meeting, North Hall, The Centre

**Adjournment 7:45pm**

*Moved by Dorothy Bull and seconded by Malcolm Ward*

***Carried.***

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Lou Rocha, President

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Carole Johnson, Secretary

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Date

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Date